

Questions and Answers on RFP No. 2015-03: Cap-and-Trade Market Monitoring Services

- Q1. What is the expected term of the awarded contract?
- A1. The period of performance for the provision of all described Market Monitoring Services is December 1, 2015 (or the date of contract signing) through January 31, 2020 for the Base Period, with a potential two-year Option Period from February 1, 2020 through January 31, 2022.
- Q2. How will the WCI evaluate responses to this RFP versus the performance of an incumbent for the work?
- A2. It is the policy of WCI, Inc. that procurement procedures be implemented to obtain best value for money expended for WCI, Inc. WCI, Inc. is very serious about competing this work and seeking qualified bids from experienced firms. The evaluation criteria were selected to ensure that the competitive process fosters an open, transparent and balanced approach. Note, for example, that past performance with WCI, Inc. is not listed as an evaluation criterion. Moreover, WCI, Inc. would not have undertaken the extent of outreach and communication to prospective offerors, nor hired a procurement manager, if it was not serious about a competitive procurement.
- Q3. Do you expect to award the entire scope to a single bidder?
- A3. Yes, WCI, Inc. expects to make a single award. The Market Monitoring Services intended for this procurement are best provided by a single contractor (inclusive of any subcontractors) responsible for monitoring all relevant markets.
- Q4. Is it possible that the tasks will be split it up between two or more bidders?
- A4. No, see answer to Question 3.
- Q5. Can we propose a fixed fee for each task/subtask?
- A5. No, as stated in the RFP, the contract shall be based on a Time &

Materials (T&M) basis. WCI, Inc. expects the level of effort to vary as conditions change, including the potential addition of new jurisdictions.

Q6. Will any of the documents developed by the current monitor be disclosed by WCI? We would be most interested in the current Security Plan and current Monitoring Plan. Bidders not provided access to such documents may be at disadvantage to the incumbent – how would this be accounted for in the bid evaluation?

A6. The current Security Plan and Monitoring Plan contain market-sensitive information that cannot be shared with potential offerors at this time. Relevant elements of these plans will be shared with the successful offeror. However, WCI, Inc. will not review responses against any existing plans. WCI, Inc. is interested in hearing from each offeror its ideas for providing Security and Monitoring Plans based on its experience.

Q7. Will WCI release examples of all the reports issued by the current monitor in order for bidders to better understand the scope of work requested?

A7. No, as noted in the answer to Question 6, the reports contain market-sensitive information that cannot be shared with potential offerors at this time. Relevant reports will be shared with the successful offeror.

Q8. Task 4. What are the “required systems and data”? Will WCI provide a list the data sources used by the current Monitor?

A8. CITSS is the primary data system used by WCI, Inc. As noted on pages 40 and 41 of the RFP, the successful offeror will be granted access to CITSS. The data contained in CITSS to which the successful offeror will have access is provided on page 42. In addition, as described in Task 4, the offerors will monitor secondary and related market activity outside of CITSS through data sources identified in their Monitoring Plans developed under Task 3.

Q9. Task 5. Will any current database be made available to the successful respondent to this RFP? Should bidders assume they will need to compile a database from scratch or does WCI envision the successful respondent will update the database currently in use?

A9. See answer to Question 8.

Q10. In a prior WCI Market Monitoring Services RFP, there was a Task 9 for Meetings. In the Current RFP, there is no requirement for the Market Monitor to participate in meetings, with WCI Inc., with the participating jurisdictions, or with the Auction Administrator. A robust market monitoring program will include observation of communications and participation in regular program activities. Please clarify if there is an expectation that the Market Monitor will participate in regular cap-and-trade program meetings, or if the Market Monitor will only participate at the request of jurisdictions or the WCI to provide knowledge, advice, or recommendations, as suggested in Task 11.

A10. WCI, Inc. expects the successful offeror to participate in meetings as needed. These meetings could be scheduled under several of the tasks contained in the Statement of Work, which is partly why no separate meeting task was established. The timing and nature of any meetings will be addressed during the contract in consultation with WCI, Inc., the Participating Jurisdictions, and the successful offeror.