

## Annual Meeting of the Board of Directors

Convene  
360 Madison Avenue, New York, NY 10017  
NACW Board Room (4<sup>th</sup> Floor)

Teleconference Information: [1.872.240.8966](tel:18722408966); Conference ID: [950 927 104#](#)

Note: Members of the public may comment on items on the agenda before the Board consideration of the item. The Chair may limit the amount of time allocated for comments on a particular issue and/or for each individual speaker. Members of the public who provide comments shall be asked to provide their name and affiliation to ensure transparency and for proper recording in the minutes of the meeting.

### Wednesday, September 24, 2025

**Public Session:** 10:00 AM Pacific / 1:00 PM Eastern

#### Convene Public (open) Meeting of the Board of Directors and Establish a Quorum

Welcome and call to order  
Roll call and establish a quorum of Directors  
Review agenda and approve any modifications

**Note:** The following agenda items may be heard in a different order at the Board meeting.

#### I. Board Meeting Minutes

**RESOLVED** that the English and French versions of the June 25, 2025, Board Meeting Minutes, as presented and attached to the minutes of this meeting, are hereby ratified, approved, and adopted.

Attachment 1a: June 25 Board Meeting Minutes\_English

Attachment 1b: June 25 Board Meeting Minutes\_French

#### II. Corporate Policies

##### a. Ethical Guidelines and Conflict of Interest Policy

Annual review of the Ethical Guidelines and Conflict of Interest Policy.

Attachment 2a: Ethical Guidelines and Conflict of Interest Policy\_English

Attachment 2b: Ethical Guidelines and Conflict of Interest Policy\_French

##### b. Amendment of WCI, Inc. Accounting Policies and Procedures

Review of the proposed amendment to WCI, Inc. Accounting Policies and Procedures, followed by the presentation of the following resolution:

**RESOLVED** that the English and French versions of the WCI, Inc. Accounting Policies and Procedures as presented and attached to the minutes, are hereby ratified, approved, and adopted.

Attachment 2c: WCI, Inc. Accounting Policies and Procedures Memo\_English

Attachment 2d: WCI, Inc. Accounting Policies and Procedures Memo\_French

Attachment 2e: WCI, Inc. Accounting Policies and Procedures\_English (Clean)

Attachment 2f: WCI, Inc. Accounting Policies and Procedure\_English (Redlined)

Attachment 2g: WCI, Inc. Accounting Policies and Procedures\_French (Clean)

Attachment 2h: WCI, Inc. Accounting Policies and Procedures\_French (Redlined)

**III. Election of Officers and Appoint Standing Committee Members for 2025-2026**

**a. Officers**

Nominations for Officers, followed by the presentation of the following resolution:

**RESOLVED** that the following-named persons are elected to the offices set forth beside their respective names, to serve until the next annual meeting of the Directors and until their successors are duly elected and qualified:

**Chair:**

**Vice Chair:**

**Treasurer:**

**Secretary:**

**b. Standing Committee Members**

**i. Executive Committee**

Discussion of the purpose of the Executive Committee and its powers under the By-laws. Per the By-laws, membership of the Executive Committee shall consist of the four corporate officers and additional Class A directors as approved by the Board. The discussion shall be followed by the presentation of the following resolution:

**RESOLVED** that the additional Class A Director(s) shall be approved to serve on the Executive Committee until the next annual meeting of the Directors:  
[Names: Only list the Additional Class A Director(s)]

**ii. Audit Committee**

Discussion of the purpose of the Audit Committee and its powers under the By-laws, followed by presentation of the following resolution:

**RESOLVED** that the Audit Committee shall comprise the following Directors or Designees:  
[Names: At least 2-6 Directors or Designees per the By-laws]

**iii. Finance Committee**

Discussion of the purpose of the Finance Committee and its powers under the By-laws, followed by presentation of the following resolution:

**RESOLVED** that in addition to Treasurer who shall serve as the Chair of the Finance Committee per the By-Laws, the Finance Committee shall also comprise the following Directors or Designees: [Names: At least 2 Directors or Designees per the By-laws]

**IV. Finance Committee Report**

**a. Treasurer's annual evaluation of compliance with the Funds Management Policy**

Attachment 4a: Treasurer's Report on Compliance with the Funds Management Policy\_English

Attachment 4b: Treasurer's Report on Compliance with the Funds Management Policy\_French

**b. 2026 Budget**

Finance Committee presentation of the 2026 budget and projected expenses for 2027, followed by presentation of the following resolution:

**RESOLVED** that the budget for the fiscal year of the Corporation beginning January 1, 2026, and ending December 31, 2026, as presented and attached to the Agenda for the Board of Directors meeting at which this resolution has been adopted, is hereby ratified, approved, and adopted.

Attachment 4c: 2026 Budget and Projected Expenses for 2027\_English

Attachment 4d: 2026 Budget and Projected Expenses for 2027\_French

**V. Washington State Funding Agreement**

Review of the proposed funding agreement, followed by the adoption of the following proposed resolution:

**RESOLVED** that the Washington State Funding Agreement, as presented and attached to the minutes of this meeting, is hereby approved and the Executive Director is authorized to execute this Agreement on behalf of WCI, Inc.

Attachment 5: Washington State Funding Agreement

**VI. Adjourn the Public (open) Session of the Board Meeting**

Executive (closed) Session of the Board Meeting to Discuss Jurisdiction, Procurement, and Personnel Matters.